|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| County |  | Route |  | Job Number |  |

# Project Estimate Quality Assurance Report

Currently Programmed in STIP (Select One):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PE Only |  | Right of Way |  | Construction |  |

Project Development Stage (Select One):

Project Initialization

Conceptual Plan/Environmental Document

Preliminary Plan

Right of Way Plan

Contract Plans

1. Has an estimate for the current milestone including the annual estimate been made?

Yes  No

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Does the file contain or describe the following (Please indicate):

|  |  |  |  |
| --- | --- | --- | --- |
|  | Assumptions made |  | PATS Forms (all prior) |
|  | Aerial or map |  | Scope of work |
|  | Design criteria |  | As-built plan |
|  | Other documentation to clearly define the project | | |

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Does the file contain a copy or reference to the source of unit cost or cost per mile used for the estimate?

Yes  No

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. A copy of the current approved or final PATS form that matches the STIP and the current estimate is filed.

Yes  No

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation for the right of way estimate is provided, including right of way Cost Estimate Transmittal. (Form 3-3.3.3c)

Yes  No  N/A

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation for the grading and drainage costs is provided.

Yes  No  NA

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation for the base and surfacing costs are provided.

Yes  No  NA

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation for the bridge costs is provided and correct.

Yes  No  NA

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation for the miscellaneous costs is provided.

Yes  No  NA

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation for the utility estimate is provided and correct.

Yes  No  NA

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation for the P.E. costs is provided and correct.

Yes  No  NA

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation of the project purpose and need, project scope and assumptions have been made and are accounted for in the estimate.

Yes  No

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Documentation of the traffic handling and construction incentives have been made and are accounted for in the estimate.

Yes  No

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Does the estimate appear to be reasonable and accurate?

Yes  No

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

1. Have the changes of the cost estimate been documented and reviewed by the project manager?

Yes  No

|  |  |
| --- | --- |
| Comments: |  |
| Recommendations: |  |

Signatures:

|  |  |
| --- | --- |
|  | Name Signature Date |
| Quality Assurance Reviewer: |  |
| Additional Reviewer: |  |
| Additional Reviewer: |  |