|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| County |       | Route |       | Job Number |       |

# Project Estimate Quality Assurance Report

Currently Programmed in STIP (Select One):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PE Only | [ ]  | Right of Way | [ ]  | Construction | [ ]  |

Project Development Stage (Select One):

Project Initialization [ ]

Conceptual Plan/Environmental Document [ ]

Preliminary Plan [ ]

Right of Way Plan [ ]

Contract Plans [ ]

1. Has an estimate for the current milestone including the annual estimate been made?

 [ ]  Yes [ ]  No

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Does the file contain or describe the following (Please indicate):

|  |  |  |  |
| --- | --- | --- | --- |
| [ ]  | Assumptions made | [ ]  | PATS Forms (all prior) |
| [ ]  | Aerial or map | [ ]  | Scope of work |
| [ ]  | Design criteria | [ ]  | As-built plan |
| [ ]  | Other documentation to clearly define the project |

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Does the file contain a copy or reference to the source of unit cost or cost per mile used for the estimate?

[ ]  Yes [ ]  No

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. A copy of the current approved or final PATS form that matches the STIP and the current estimate is filed.

[ ]  Yes [ ]  No

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation for the right of way estimate is provided, including right of way Cost Estimate Transmittal. (Form 3-3.3.3c)

[ ]  Yes [ ]  No [ ]  N/A

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation for the grading and drainage costs is provided.

[ ]  Yes [ ]  No [ ]  NA

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation for the base and surfacing costs are provided.

[ ]  Yes [ ]  No [ ]  NA

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation for the bridge costs is provided and correct.

[ ]  Yes [ ]  No [ ]  NA

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation for the miscellaneous costs is provided.

[ ]  Yes [ ]  No [ ]  NA

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation for the utility estimate is provided and correct.

[ ]  Yes [ ]  No [ ]  NA

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation for the P.E. costs is provided and correct.

[ ]  Yes [ ]  No [ ]  NA

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation of the project purpose and need, project scope and assumptions have been made and are accounted for in the estimate.

[ ]  Yes [ ]  No

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Documentation of the traffic handling and construction incentives have been made and are accounted for in the estimate.

[ ]  Yes [ ]  No

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Does the estimate appear to be reasonable and accurate?

[ ]  Yes [ ]  No

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

1. Have the changes of the cost estimate been documented and reviewed by the project manager?

[ ]  Yes [ ]  No

|  |  |
| --- | --- |
| Comments: |       |
| Recommendations: |       |

Signatures:

|  |  |
| --- | --- |
|  | Name Signature Date  |
| Quality Assurance Reviewer: |             |
| Additional Reviewer: |             |
| Additional Reviewer: |             |