

STORMWATER EROSION REQUIRED PRECONSTRUCTION CONFERENCE



Project Number:	District:	Res. Engr.:
Counties:	Route:	Location of Meeting: <small>(The meeting MUST physically take place on-site)</small>
Total Authorized Acreage:	Receiving Waters:	
Prime Contractor:	Date Compliance & Envir. Specialist Designated:	
Date of Grading Pre-Activity Meeting:		Date RE Assigned:
Date Water Pollution Control Manager Assigned:		
Is Project Environmentally Sensitive & Over 5 Acres?: Yes No		
Is Staff Properly Trained?: Yes No Date Inspection Protocols in Place:		
Sub-Contractors Involved :		
<i>If the prime contractor designates someone from a sub-contractor to be the Project Manager in responsible charge of grading and erosion control operations; including authorization to sign change orders and make all decisions related to grading operations, then that person shall attend this meeting.</i>		
Initial BMP installation Date(s):		
Pre-Con Meeting Date:		
Anticipated Commencement of Construction Activity Date:		
Handouts / Provide copies to share:		

U **Agenda:**

STORMWATER EROSION REQUIRED PRECONSTRUCTION CONFERENCE



Excerpt from Consent Decree – Section V: Paragraph 27: Stormwater Erosion Preconstruction Conference.

At each Project, Defendant shall conduct an on-site Stormwater Erosion Control Preconstruction Conference before the commencement of Construction Activities.

- a. For purposes of this Paragraph, the commencement of Construction Activity does not include geotechnical investigations, surveying, environmental testing, plant (vegetation) salvage, or the initial installation of BMPs that are not sediment basins, provided none of these activities involve significant soil disturbance or require a federal, state, or local permit.

- b. This preconstruction conference shall be attended in person by the Stormwater Resident Engineer(s), Environmental Construction Inspector(s); and Water Pollution Control Manager for the Project and any project manager for any Contractors expected to be involved in land disturbance or erosion control activities. Parties at the conference shall physically inspect the Project site, review the SWPPP, ensure all initial BMPs required by the SWPPP are appropriate, in place and installed correctly, and discuss issues relating to compliance with Stormwater Requirements that could arise in the course of Construction Activity at the Project. Minutes of the conference shall be recorded and kept at the Project office. Where a Project involves Construction Activity at multiple locations in a widespread area, the Preconstruction Conference need not be held at each location where Construction Activity will occur, but may be held at one or a subset of such locations.

STORMWATER EROSION REQUIRED PRECONSTRUCTION CONFERENCE



ATTENDEE SIGN-IN SHEET

Contract ID:			
Name	Organization	Title	Phone #

STORMWATER EROSION REQUIRED PRECONSTRUCTION CONFERENCE



MEETING MINUTES:

DATE OF MEETING: