|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| County | Route | Parcel | | Federal No. | | | Job No. |
| Negotiations Conducted With (Owners) | | | | | | Date Negotiations Initiated | |
| The Initial Negotiating Contact Was Made By  PERSONAL CONTACT  CERTIFIED MAIL | | | | | | | |
| Occupant  OWNER OCCUPANT  OWNER NON-OCCUPANT  TENANT | | | | | | | |
| Displacement  TOTAL  PARTIAL | | | | | | | |
| Vacant Lot  YES  NO | | | Is There Personal Property To Be Moved?  **IF YES**  TENANT  YES  NO  OWNER | | | | |
| Amount of Offer | | | | | | | |
| Owner Address | | | | | Telephone Number – Home | | |
| Tenant Name / Address | | | | | Telephone Number | | |
| Remarks | | | | | | | |
| NOTE TO NEGOTIATOR: THIS FORM IS TO BE SUBMITTED TO THE DISTRICT RELOCATION SECTION WITHIN ONE WORKING DAY FROM THE DATE THE OFFER IS MADE. | | | | | | | |
| Negotiator  ► | | | | | | | Date |