

Design-Build Document Control Structure

Rev 8-10-12

1000 Administration and Mgmt

1100 Administration

1110 Confidentiality Agreements

Executed Confidentiality Agreements

1120 Cost Share Agreements

1200 Correspondence

Outgoing Year Year Year

Incoming Year Year Year

1300 Team Meetings

1310 Meetings with St. Charles County

1320 Core Team

1330 Project Leadership

1340 DB Leadership Meetings

1350 Senior Mgmt Meetings

1400 Goals, Risk Assessment, White Papers

1410 Goals

1420 Risk Assessment

1430 White Papers

1500 Schedules

1510 Project Timeline

1600 Project Management and Financial Plan

1610 Financial Plan

1620 Sample Budget

1700 Templates

1800 Documents Shared before RFO

2000 RFP

2100 Letters of Interest

2200 RFQ

RFQ Industry Meeting

2220 Draft RFQ with Tracked Changes

2300 RFP

Book 1

Book 2

Book 3

Book 4

Book 5

Early Release Information

ITP

2400 RFP Addenda

2500 Selection Process

- 2510 SOQ Procedure and Forms
- 2520 SOQs and Evaluations
- 2530 AASs and DEs from Teams
- 2535 Technical Concepts
- 2540 Technical Proposal Discussions
- 2550 Final Technical Proposal
- 2560 Proposal Evaluation Procedures
- 2565 Exec Selection and Announcement
- 2570 Negotiations
- 2575 Stipends
- 2580 Confidentiality and Conflict of Interest

3000 Contract

- 3100 Book 1
- 3200 Book 2
- 3300 Book 3
- 3400 Book 4
- 3500 Book 5
- 3600 Proposal Documents *MoDOT's information*
 - 3610 Additional Applicable Standards
 - 3620 Agendas
 - 3630 Conformed Contract
 - 3640 Design Exceptions
 - 3650 Final Proposal
 - 3660 Final RFP
 - 3665 Final RFP Addenda
 - 3670 Initial Technical Proposals
 - 3680 Requests for Clarifications
 - 3690 Technical Concepts

4000 Disciplines

- 4010 AJR-EIS-ROD
 - 4011 AJR
 - 4012 EIS
 - 4013 ROD
- 4020 Cost Estimates
- 4030 Traffic
- 4040 Community Relations
- 4050 Environmental
- 4055 Soundwalls
- 4060 Agreements

- 4070 Utilities
- 4080 Right of Way
- 4090 Erosion Control
- 4100 Geotechnical
- 4110 Signing
- 4120 Pavement Marking
- 4130 Lighting
- 4140 Drainage
- 4150 Roadway
- 4155 ADA
- 4160 Pavements
- 4170 Signals and ITS
- 4180 Maintenance of Traffic
- 4190 Maintenance During Construction
- 4200 Structures
- 4210 Maintenance
- 4300 Enhancements
- 4400 Demolition
- 4500 Permits and Local Roads
- 4600 Survey

5000 Quality Oversight

- 5100 Materials

6000 Project Controls

- 6050 Invoices
- 6100 Baseline Schedules
- 6150 Contract Elements
- 6200 Subcontracts
- 6250 Change Orders

Information from contractor

6500 DBE and Workforce

7000 Meetings

- 7100 Joint Leadership
- 7200 Partnering
- 7300 Misc Meetings
- 7400 Task Forces

8000 Design Plans

- 8100 Plan Reviews
- 8200 As Built Plans

9000 DB Program Elements

- 9100 Project Budget
- 9200 Staffing