

CONTRACT NEGOTIATOR PERFORMANCE EVALUATION

(Negotiator must be rated after completion of each agreement.)

Negotiator: _____ County: _____
 Date of Evaluation: _____ Route: _____
 State Job No.: _____
 Federal Project No.: _____

1. Type of property and appraisal format on which compensation was based:

	Standard Format		URAR	Value Finding Format
	Total Takes	Before & After		
Residential	_____	_____	_____	_____
Commercial	_____	_____	_____	_____
Industrial	_____	_____	_____	_____
Agriculture	_____	_____	_____	_____

2. Did negotiator follow department procedures and standards? Yes No

3. If the answer to No. 2 is "No", did the negotiator seek guidance in trying to meet department requirements? Yes No .

4. Did the negotiator complete contract in allotted time? Yes No

5. If No. 4 is answered "No", was delay due to:
 Slow work Returned work Plan changes, ownership changes or other delays beyond negotiator's control

6. What is your overall rating of the negotiator's work?
 Excellent Good Adequate Fair Poor

7. Should negotiator remain on Roster of Approved Contract Negotiators?
 Yes No

8. Is notification of unsatisfactory performance warranted? Yes No

9. Attach additional sheets for narrative comments.

Signature _____

INSTRUCTIONS:

District completes and signs report, retains one copy and sends one copy to Headquarters Right of Way.