Eligibility Notice To be Produced in District

Owner-Occupant Office on District Letterhead

(90-Day Owner) Paper. See Instructions for

Conventional Home Use of Form in subparagraph

Mobile Home & Site Acquired 236.8.3.3(a)

(90-Day Owner)

EXAMPLE

(Date)

(Owner's Name and Address)

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Subject: Relocation Assistance Program

On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ you were offered $ by a Missouri Department of Transportation representative, for the property needed from you as right of way for the below highway project. This offer initiated negotiations for your property and your basic eligibility for relocation benefits has been established. You must meet additional eligibility requirements for each type relocation payment that may be available to you.

If your property is acquired on the basis of the above offer, you are entitled to a replacement housing payment. This payment will be the difference between $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ which is payment for the residential portion of your property and the amount you actually pay for a replacement dwelling or $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, whichever is the lesser. You must purchase and occupy a decent, safe and sanitary replacement within the 12-month time period explained in the Relocation Brochure provided to you.

If you wish to have the replacement housing payment available at the closing on your replacement, contact your Relocation Agent once you have a purchase contract on your replacement.

The above replacement housing offer is subject to your compliance with applicable eligibility requirements set out in the Relocation Brochure and to final approval by the Missouri Department of Transportation.

Your replacement housing payment offer was based on the price of an available replacement dwelling located at . The asking or listing price of the replacement dwelling is $ .

(continued)

Should you desire to retain your dwelling and move it to a new location you will normally be permitted to do so. If you follow this course of action the salvage value of the dwelling, and/or the salvage value of any other item of real property you retain, will be deducted from the above right of way offer. Your retention of salvage for its appraised salvage value will not affect the amount of the above replacement housing payment offer; however, if you move your dwelling and reoccupy it after displacement, it will be more difficult for you to meet necessary payment eligibility requirements. Before making a decision to retain and move your dwelling and reoccupy it, you should be sure that you fully understand the eligibility requirements under this circumstance. You should also be very sure that you can obtain the necessary house moving permits and that you can make satisfactory arrangements for conducting the move as the Missouri Department of Transportation does not assume these responsibilities.

The Relocation Brochure provides an explanation of the eligibility requirements to receive moving cost payments, replacement housing payments, increased interest costs and incidental expenses. It also explains your option to rent replacement housing in lieu of buying, if you so desire.

It is mandatory that your replacement dwelling be inspected to assure that it meets the decent, safe and sanitary standards set out in the Relocation Brochure. We therefore recommend that you not commit yourself to the purchase or rental of a replacement dwelling before department representatives have an opportunity to inspect it and determine whether or not the replacement meets the required standards. If you purchase or rent a replacement that fails to satisfy the decent, safe and sanitary requirement, you will not be eligible for a relocation housing payment.

Our representative will be able to answer questions you may have concerning the Relocation Assistance Program and will assist you in finding a replacement dwelling, if you so desire. Please feel free to contact at this office (telephone no. ), if you have additional questions or need other relocation assistance.

Sincerely,

District Engineer

(County, Route, Job No., Federal No. and Parcel No.)